

Holritz Photography

Your Wedding Day

Names:

Bride:
Groom:

Address:

Phone: a. b.

E-Mail:

Wedding Date/Time:

Wedding Location:

Reception Location:

Your Wedding Day – Locations & Timeline

Do you plan on seeing each other before the ceremony? Yes ____ No ____

Please provide the “wheres” and “when’s” for the following events:

Bride’s A.M. plans -

Groom’s A.M. plans -

a. Location(s):

a. Location(s):

b. Timeline:

b. Timeline:

Bride’s Pre-wedding prep -

Groom’s Pre-wedding prep -

Pre-Ceremony Portraits

-

a. Location(s):

a. Location(s):

a. Location(s):

b. Timeline:

b. Timeline

b. Timeline:

Ceremony -

Post-Ceremony Portraits -

Reception -

a. Location(s):

a. Location(s):

a. Location(s):

b. Timeline:

b. Timeline:

b. Timeline:

Important People

Introduce us to your Family

Please provide us with any important information in regards to your family which might assist us in better photographing them.

Bride's Family:

-

-

-

Groom's Family:

-

-

-

Wedding Party:

How many in your wedding party? _____

Guys:

Girls:

Will you have a ring bearer and/or a flower girl? _____

Ring Bearer:

Flower Girl:

Special Notes:

Ceremony

How many guests do you plan on having at your ceremony?

Please describe briefly the lighting for your ceremony.

Are there any rules about flash photography, moving around during the ceremony, etc.?

Please describe any special traditions that you plan to incorporate into your ceremony.

Will you have a videographer at your ceremony?

At what point will the “send-off” occur (after the *ceremony* or *reception*)?

Reception

How many guests do you plan on having at your reception?

Please describe briefly the lighting for your reception.

Will you have...

- a. Cutting of the cake? _____
- b. Toast? _____
- c. First Dance? _____
- d. Bouquet/Garter Toss? _____

Please describe any special traditions that you plan to incorporate into your reception.

Will you have a videographer at your reception?

How long do you expect the reception to last, and until what time do you need photographic coverage?

Will you be providing vendor meals?

Vendors

- a. Wedding Coordinator –
- b. Hair Stylist –
- c. Makeup Artist –
- d. Wedding Dress (color, designer, purchased at) -
- e. Florist –
- f. Caterer –
- g. Pastry Chef (“Cake-Maker”) –
- h. Music (band or DJ) -

Details

Please provide us with additional contact numbers in case we have to reach you in an emergency (family or friend’s numbers):

- 1.
- 2.
- 3.
- 4.

- Advise Bride and Groom about the importance of *their* portraits and the need for their cooperation in order to get great photographs.
- Remind Bride and Groom of the importance of the exclusivity of Holritz Photography as *the* photographers during the portrait session
- Explain the turn-around time for products following the wedding